



**MINUTES FOR A MEETING OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION  
REGULAR MEETING  
05.31.25 - 9:30 AM**

<b>Central Meeting Location:</b> Arts in Action Community Charter School 5115 Via Corona Street, Los Angeles, CA, 90022	<b>Ability To Attend From:</b> Arts in Action Community Middle School 745 South Kern Ave, Los Angeles, CA, 90022
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**Attend virtually through the Zoom link below:**



[Join Zoom Meeting](#)

ID: 89099842725

Passcode: 550000

**Board Members Present:**

Catherine Belcher  
Ronae Harrison  
Raul Alarcon

**Board Members Absent:**

Rachel Gibbs  
Deborah Bronner

Meeting called to order at 9:39AM by Raul Alarcon.

**OPEN SESSION**

- 1. Public Comment.**
  - a. No comment
- 2. Announcements from Board Members or Board Committees.**
  - a. No announcements.
- 3. Minutes from Past Meetings.** The minutes from the 04.05.2025 board meeting were presented for review and consideration by the school board.
  - a. Catherine Belcher made a motion to approve the minutes, Ronae Harrison seconded.
  - b. 3 ayes, 0 nays. Motion passed.
- 4. Financials.** Charter Impact and the Executive Director presented the most up-to-date financials for review and consideration by the school board.
  - a. Catherine Belcher made a motion to approve the up-to-date financials, Ronae Harrison seconded.
  - b. 3 ayes, 0 nays. Motion passed.
- 5. Consideration of the LCAP, LCAP Budget, & Federal Addendum Documents.** The Executive Director presented the LCAP & related documents (inclusive of current 2024-2025 school year LCAP progress & metrics & updated 2025-2026 & 2026-2027 budget, action steps & metrics) for review and consideration by

the school board.

- a. Catherine Belcher made a motion to approve the LCAP & related documents as they are, Ronae Harrison seconded.
- b. 3 ayes, 0 nays. Motion passed.

6. **Consideration of the 2025-2026 School Plans for Student Achievement.** The Executive Director presented the SPSAs for review and consideration by the school board.
  - a. Catherine Belcher made a motion to approve the SPSA and its integration into the LCAP document, Ronae Harrison seconded. seconded.
  - b. 3 ayes, 0 nays. Motion passed.
7. **2025-2026 EPA Budget.** Charter Impact and the Executive Director presented the EPA Budget and Resolution for review and consideration by the school board.
  - a. Catherine Belcher made a motion to approve the EPA Budget and Resolution as presented, Ronae Harrison seconded.
  - b. 3 ayes, 0 nays. Motion passed.
8. **Annual Budget.** Charter Impact and the Executive Director presented the draft 2025-2026 annual budgets for review and consideration by the school board.
  - a. Catherine Belcher made a motion to approve the 2025-2026 Annual Budgets, Ronae Harrison seconded.
  - b. 3 ayes, 0 nays. Motion passed.
9. **2025-2026 Memorandum of Understanding.** The Executive Director presented the Schools in Action memorandum of understanding (MOUs) for Arts in Action Community Charter School and Arts in Action Middle School for review and consideration by the school board.
  - a. Catherine Belcher made a motion to approve the 2025-2026 MOU, Ronae Harrison seconded.
  - b. 3 ayes, 0 nays. Motion passed.
10. **Proposition 28 Art and Music Annual Report.** The Executive Director and Charter Impact **did not** present the proposed Proposition 28 Art and Music Annual Report for review and consideration by the school board.
  - a. **This item was not discussed or voted on and will be moved to our next board meeting.**
11. **5136 & 5140 Via Corona Financing.** The Executive Director proposed financing sources & next steps for remodeling & construction expenses for review and consideration by the school board.
  - a. This item did not require approval as it had been approved during the \_ meeting. The board agreed to Kalin continuing to look for sources of financing.
12. **Consideration of Teacher Salary Scale.** The Executive Director presented a revised teacher salary scale (*adjustments for developing teachers with additional educational units years with +5 years*) for review and consideration by the school board.
  - a. Catherine Belcher made a motion to approve the updated teacher salary scale, Ronae Harrison seconded.
  - b. 3 ayes, 0 nays. Motion passed.
13. **Consent Agenda.** The school board reviewed and considered the following:
  - a. Administrators' Report
    - i. Current and upcoming school events
    - ii. Programmatic and department updates
    - iii. Schoolwide Assessment Data and Goal Setting updates (i-Ready end of the year math and ELA data (overall & for significant subgroups), CAASPP data (overall & for significant subgroups), attendance and chronic absenteeism, suspension, parent, staff & student survey data)

- iv. CAASPP Testing Updates
- v. Strategic Planning updates
- vi. LAUSD Oversight updates
- vii. Current and prospective grant updates
- viii. Audit updates
- ix. New Building updates
- x. School Site Council updates
- xi. English Language Learner Committee updates
- xii. Staffing updates and organizational structure updates
- xiii. Enrollment and recruitment updates
- xiv. LCAP updates
- xv. CA Dashboard Local Indicators and Results
- b. Annual Special Education Local Plan Areas (SELPA) Opt-Out Collective Notice
- c. Uniform Complaint Procedure Documents
- d. Annual Offer Letter Templates
- e. Arbitration Agreements (new employees)
- f. Catherine Belcher made a motion to approve the Consent Agenda as presented, Ronae Harrison seconded.
- g. 3 ayes, 0 nays. Motion passed.

**14. Consideration of the 2025-2026 Parent and Student Handbook and Parent Engagement Plan.** The Executive Director presented the draft Parent and Student Handbook and Parent Engagement Plan for review and consideration by the school board.

- a. Catherine Belcher made a motion to approve the 2025-2026 Parent and Student Handbook and Parent Engagement Plan, Ronae Harrison seconded.
- b. 3 ayes, 0 nays. Motion passed.

**15. Consideration of the 2025-2026 Staff Handbook.** The Executive Director presented the Staff Handbook for review and consideration by the school board.

- a. Catherine Belcher made a motion to approve the 2025-2026 Staff Handbook, Ronae Harrison seconded.
- b. 3 ayes, 0 nays. Motion passed.

**16. Consideration of Vended Meal Vendor Procurement Outcome.** The school board reviewed and considered the proposed vended meal procurement outcome for the following Schools in the Action School Food Authority school site: **Allegiance STEAM Thrive Fontana.**

- a. Catherine Belcher made a motion to approve the proposed meal procurement outcomes, Ronae Harrison seconded.
- b. 3 ayes, 0 nays. Motion passed.

**17. Consideration of School Food Authority Contract Renewals.** The Executive Director presented contract renewals for review and consideration by the school board:

- a. **Vended Meals Only:**
  - i. **Bright Star Schools: Top Notch (10 schools)**
    - 1. Rise Kohyang Middle School
    - 2. Rise Kohyang Elementary
    - 3. Rise Kohyang High School
    - 4. Stella Elementary Charter Academy #1
    - 5. Stella Elementary Charter Academy #2
    - 6. Stella Middle Charter Academy
    - 7. Stella High Charter Academy
    - 8. Valor Academy Elementary
    - 9. Valor Academy Middle

10. Valor Academy High School
- ii. **Allegiance Site: Top Notch (1 school)**
  1. Allegiance STEAM Academy Chino Hills
- iii. **LA Area Sites: Top Notch (5 schools)**
  1. Arts in Action Community Charter School
  2. Arts in Action Community Middle School
  3. Learning By Design Charter School
  4. Valley International Preparatory High School
- iv. **Highland Site: Top Notch ( 1 school)**
  1. Highland Academy Charter School
- v. **Magnolia Public Schools: Top Notch (1 school)**
  1. Magnolia Science Academy San Diego
- vi. **Bay Area, Oakland, and Stockton Sites: Lunch Master (16 schools)**
  1. KIPP Bridge Rising Academy (Lower and Upper)
  2. KIPP Esperanza
  3. KIPP King Collegiate High
  4. KIPP Summit Academy
  5. KIPP Heartwood Academy
  6. KIPP Prize Preparatory Academy
  7. KIPP San Francisco Bay Academy
  8. KIPP San Francisco College Preparatory
  9. KIPP Bayview Academy
  10. KIPP Esperanza High School
  11. Gateway Middle School
  12. Gateway High School
  13. Creative Arts Charter School
  14. The New School Francisco
  15. KIPP Stockton K-12
  16. KIPP University Park
- vii. **CACFP Sites: Top Notch (12 schools)**
  1. Arts in Action Community Schools
  2. Arts in Action Middle School
  3. Magnolia Science Academy #1
  4. Magnolia Science Academy #2
  5. Magnolia Science Academy #3
  6. Magnolia Science Academy #6
  7. Magnolia Science Academy #7
  8. Valor Academy Elementary
  9. Valor Academy Middle
  10. Rise Kohyang Elementary
  11. Rise Kohyang Middle
- viii. **Santa Ana: Sapphire (1 school)**
  1. Magnolia Science Academy (Santa Ana)
- b. **FSMC Contracts**
  - i. **MSA Valley Sites: Fresh Start (4 schools)**
    1. Magnolia Science Academy 1
    2. Magnolia Science Academy 5
    3. Magnolia Science Academy 2
    4. Magnolia Science Academy 7
  - ii. **MSA LA Sites: Fresh Start (3 schools)**
    1. Magnolia Science Academy 3
    2. Magnolia Science Academy 4
    3. Magnolia Science Academy 6

- c. Catherine Belcher made a motion to approve the vendor contracts, Ronae Harrison seconded.
- d. 3 ayes, 0 nays. Motion passed.

**18. Consideration of Schools in Action: School Food Authority Annual Food Service Agreements.** The school board reviewed and considered the presented annual food service agreements between the School Food Authority and partnering schools.

- a. Allegiance STEAM Academy Charter Schools
- b. Bright Stars Schools
- c. Magnolia Public Schools
- d. KIPP Northern California Public Schools
- e. Highland Academy Charter School
- f. Learning by Design Charter School
- g. Valley International Preparatory Charter School
- h. Creative Arts Charter Schools
- i. Gateway Charter Schools
- j. The New School San Francisco Charter Schools
- k. Arts in Action Community Charter Schools
- l. Catherine Belcher made a motion to approve the annual food service agreements, Ronae Harrison seconded.
- m. 3 ayes, 0 nays. Motion passed.

**19. Comprehensive School Safety Plan.** School leadership presented an updated Comprehensive School Safety Plan for review and consideration by the school board.

- a. Catherine Belcher made a motion to approve the Comprehensive School Safety Plan updates, Ronae Harrison seconded.
- b. 3 ayes, 0 nays. Motion passed.

**20. 2025-2026 Academic Calendar.** The Executive Director presented the 2025-2026 Academic Calendar for review and consideration by the school board.

- a. Catherine Belcher made a motion to approve the 2025-2026 Academic Calendar, Ronae Harrison seconded.
- b. 3 ayes, 0 nays. Motion passed.

**CLOSED SESSION**

- 1. Executive Director Performance Evaluation. (pursuant to Section 54957). The Board engaged in the Executive Director's end-of-year performance evaluation and updates on goals for the 2025-2026 fiscal/school year.

**21. Report From Closed Session**

- a. Nothing to report

**22. Adjournment at 11:33 AM**

*Requests for disability-related modifications or accommodations should be made 24 hours before the meeting at the schools' main offices or by calling (323) 266-4371. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign-ups before the meeting. Speakers must sign up before the item is acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting. Board meeting materials can be requested and made available for public inspection during the board meeting and are accessible on the school website or by visiting the elementary or middle school main office or by emailing [jessicab@artsinactioncharter.org](mailto:jessicab@artsinactioncharter.org).*